

Almaden Oaks Community Center (AOCC) Party Agreement

1. **Party Group definition:** A Party Group is defined as the Registered AOCC Family Member(s) hosting the party, plus 6 or more additional people. Paid reservations are required for Party Groups. AOCC Member must host/sponsor and attend the party during the 3-hour timeframe, and assume responsibility for ensuring that AOCC rules are followed.
2. **No exclusive use:** The AOCC pool cannot be reserved for exclusive use by a party during posted swim hours. Other AOCC members will have access to the facilities during a scheduled party. If a party is scheduled outside the posted swimming hours, other AOCC members will not be able to use the pool and facilities until the posted swim time starts or ends. AOCC will place a "RESERVED" sign on the picnic tables prior to the party.
3. **Approval by AOCC:** AOCC Pool/Social Director must approve date & time of all parties, any changes thereafter and exceptions to the following requirements. The party MUST be scheduled and fully paid two weeks prior to the party date. From school's end through Labor Day, a party may occur on any day of the week with a 3-hour limit and is reserved on a first come, first serve basis, subject to lifeguard availability. AOCC cannot host two member parties on the same day.
4. **Number of party participants:** Number of people includes the host AOCC Family Member(s), all children and adults, whether using the pool or not and invited members. Party Level must be checked on the Party Form and once confirmed, may not be changed. If Party Form terms are not met and pool and grounds are not left clean in good repair, there will be at least a \$100 penalty assessed.
5. **All parties are subject to availability of Lifeguards.** The number of certified lifeguards that must be in attendance is based on the party size (all children and adults whether using the pool or not). The lifeguards, if available, will be hired by AOCC.
6. **Maximum children:** A maximum of 35 party children will be allowed in the pool area at any one time. There must be an adult supervisor for every 8-10 children. Lifeguards will enforce the boy/girl or alternate swim system at their discretion.
7. **Music and Food:** No live music or bands are allowed. All food should be kept and eaten outside of the pool area, i.e. where the picnic tables and barbecues are located.
8. **Party clean-up:** PARTY GROUP SHALL START CLEAN UP AT LEAST 30 MINUTES PRIOR TO THE SCHEDULED END OF THE PARTY. Be sure to empty all trash cans that you use. The lifeguards will give you clean bags. Party Group not vacating the grounds by the stated party end time will subject to a \$100 penalty assessed if Party Form terms are not met.
9. **Guests of Member:** All non-AOCC members of the Party Group must complete the Guest Medical/Release of Liability form to be on the premises. GUEST MEDICAL/RELEASE OF LIABILITY FORMS MUST BE COMPLETED AND IN THE HANDS OF THE POOL DIRECTOR OR THE LIFEGUARD PRIOR TO THE PARTY. It is the member hosts' responsibility to have their guests complete these forms. An original form is available upon request.
10. **Member Sponsorship:** The AOCC expects Members who sponsor a nonmember host to enforce the rules herein and be on site as co-host during the 3-hour timeframe. Member may be denied booking of future parties if rules are not followed. If Penalties are imposed and not paid, the Member will not be invited to return as a member to AOCC. Member must remain at party until all of their non-member guests leave.

# Of People	Party Fee	Select One
Small 6-25	\$150.00	<input type="checkbox"/>
Medium 26-65	\$275.00	<input type="checkbox"/>
Large 66-125	\$375.00	<input type="checkbox"/>

Members will be billed via Paypal links provided by the AOCC Social Director once lifeguard(s) have been confirmed

Your Party Information	
Party date	
Start time	
End time (3 hr. limit)	
AOCC Member name and phone #	
Sponsored name if applicable	

Penalties

A penalty of at least \$100 will apply if the rules and guest count agreed to on this form are not followed. Failure to pay penalties will result in Member not being invited to return to the pool. The AOCC Appreciates your cooperation.

Email signed Party Agreement to:
E-mail Social Director
party@almadenoakspool.com

Questions about AOCC parties?
E-mail Social Director
party@almadenoakspool.com

I agree to abide by the terms of the AOCC Party Agreement.

Member Signature (typed name accepted) _____ Date _____

NOTE: You will be notified by the AOCC Social Director when party is approved and officially scheduled by e-mail and only after party lifeguard(s) have been scheduled.